



WEST HERTS DISTRICT SCOUT COUNCIL

**TRUSTEES' REPORT
AND UNAUDITED FINANCIAL STATEMENT
FOR THE YEAR ENDED 31 MARCH 2017**

Charity Registration No. 302518



WEST HERTS DISTRICT SCOUT COUNCIL INFORMATION

District President	Mr Fred Turner	
Trustees	Mr Ian Cutler (DC) Mr Ian Hines (AAC Chair) Mr Ivor Gomm (DESC) Mr Aidan Scahill (GSL Ridgeway) Mr Ian Burrus (LTM) Mr Edward Allen (Chair) Mr Malcolm Rogers (Treasurer) Mr James Douglas (DNC)	
Secretary	Vacant	
Charity Number	302518	
Correspondence addresses	Scouting and General Ian Cutler 6 The Meadows Hemel Hempstead HP1 2TP	
	Financial and Legal Malcolm Rogers 24a Friars Walk Tring HP23 4AY	
District Appointments	ADC Beavers SAS Leader Appointments Secretary Badge Secretary District CSL Water Advisor Hill Walking Advisor D of E Advisor	Mrs Judy Grundy Mrs Ann Seward Mrs Hilary Needleman Mrs Karylyn Hough Mr Les Hogg Mr Brian Rook Mr Oliver Foster Mrs Jan Rook
Bankers	CAF	
Independent Examiner	Mr Chris Langford	

Foreword

Scouting in West Hertfordshire has continued to offer a varied programme for young people in our community; weekly meetings, local activities, competitions at Group, District and County level, some of which have been outlined in the annual report, including the Explorer Belt Expedition to Croatia.

Waiting lists are something which we continue to experience within the West Hertfordshire Scout District and also something which seems to be experienced across the UK within Scouting. To try to overcome this the District Executive will be looking at ways to recruit volunteers into key positions to help reduce the number of young people on the waiting lists. Over time we will be looking at recruiting younger people to take over these key positions in order to build a strong foundation for the future of Scouting.

To support us in achieving this goal, we ask that you talk to your friends and colleagues and encourage them to give up some time and get involved with local Scouting. This will help us continue the good work we have been putting in to enable young people develop life skills.

Please support us in our ambition of bringing quality Scouting to as many young people as possible and make a point of thanking all of those people that make it possible.

Edward Allen
District Chairman

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2017

The trustees of the charity, present their report and financial statements for the year ended 31 December 2016.

Objects of the Charity

The object of the charity is to promote Scouting in the West Herts area by providing the structure that enables the eight individual Scout Groups to operate efficiently. The charity provides recruitment, training and some District scouting activities.

Public benefit

In planning activities for the year, the West Herts Exec confirm that they have given due regard to the Charity Commission's legislative and regularity requirements to comply with Section 17 of the Charities Act 2011. This report outlines how our achievements during the year have benefited the public.

Summary of Financial Position for the Financial Year 16/17, and as at 31st March, 2017

The separate Accounts Document – prepared to current reporting standards for charities, and examined by our Independent Examiner – show the formal accounts for the financial year, and the Balance Sheet as at the end of that year. These accounts include the activities of the District Council, including Capitation received and paid, District Expenses (including Insurance) and District Activities and Trading (including Marine, Badges, Lochearnhead, St George's Day, Remembrance Sunday and District events). They also include the accounts for the four Explorer Units (Crong, Icknield, Oddy and Thunderdell), but exclude the accounts for the eight Scout Groups, which are charities in their own right and report separately to County and to the Charity Commission.

Principal Activities this Year

Our ambition continues to be “bring quality scouting to as many young people as possible”. This has proved difficult in 2016-17 owing to the difficulty in recruiting adult volunteers. All of our Groups and sections are operating at full capacity and have waiting lists.

The Scout District exists to give structure to local Scouting and to provide a link to the County and by extension the National (and International) Scouting Organisations. The District Commissioner leads the uniformed membership and the District Chairman and District Treasurer lead the non-uniformed (but still vital) lay membership. The District Exec meets regularly throughout the year to review the activities of the Groups and the District.

The District is responsible for

- Vetting all applicants for adult leadership roles (through the AAC)
- Collection and remittance of the annual membership subscription to the County
- Completion of the annual census
- Dealing with safeguarding issues as they occur
- Supporting the Groups and District sections (Explorers, Network and SAS)
- Organising District events
- Administering the District training fund (through a sub-committee)
- Providing finance to individuals and Groups to enable them to expand access to Scouting
- Protecting District assets

The Executive has been active this year in all of the above areas.

During 2017 the District replaced the District website with a new site that is professionally managed and therefore always up to date and using the latest brand identities from the Scout Association. The address of the new website is www.westherts.scoutsonline.co.uk

Impact Benefit Statement

Through the Scout Groups and the District Units (Explorers and Network) West Herts District delivers Scouting to 743 young people. To do this requires the commitment, in various roles of 195 adult volunteers making a total District membership of 938. 134 of the young person's being Explorers or Network are directly managed by the District by the District Explorer Scout Leaders and the Network Leaders.

The District team ran/and or participated in a number of events during the year. Highlights included

- COBS (Cooking, Orienteering, Bivouac and Survival)
- Scout Cooking Competition
- A St George's Day celebration at Phasels Wood
- A variety of DofE Bronze and Silver practice and real expeditions
- District participation in Green Beret, Peak Assault, Chiltern Challenge and other competitions
- Member participation in County organised events; Cubs 100, Beavers in Tents, Cyclocross, Cub County Night Hike, Explorer Belt Expedition to Croatia and the Mersey Sailing Week

The individual Groups carry out activities on a weekly basis too numerous to mention here. They are all designed by the individual Leaders to deliver the Scouting programme to the age range on which they are focussed.

The District is constantly looking at ways of funding improvements to our facilities and the training of our adult members. In this year the District has funded

- Concrete bases for District equipment stores
- Kayak training
- REC 2 first aid training
- Activity permit training
- Leader refreshments during training days
- New lightweight camping equipment for Thunderdell ESU

The District administers an 'access for all fund'. The funding is provided by the Rotary Club of Berkhamsted and Bulbourne and the fund is used to pay grants to families and individuals to enable them to take part in Scouting activities that would otherwise be too expensive.

Our work to expand Scouting is hampered by a lack of adult volunteers. We have the facilities and the 'spare' evenings which would enable the setting up of a number of extra sections. We have the young people already on waiting lists ready to join. What we do not have is the adults to lead them. The focus for 2017-18 must be on recruiting more adult leaders.

Risk management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems or procedures have been established to manage those risks.

The District is without a DC as the current DC stood down (at the end of his term) in September 2016. To enable a reasonable succession plan to be put in place, the retiring DC agreed to continue to serve in the interim until a replacement was found. The District understands that a name has been suggested to County. The fact is that no appointment has been made and therefore the District remain officially leaderless.

Recruitment and induction of trustees

Trustees are selected on the basis of their expertise, skills and knowledge and upon the benefits that these can bring to the charity. New trustees are briefed on the activities of the charity by other trustees: their attention is drawn in particular to their legal obligations under Charity Law and the Charity Commission guidance on public benefit.

Trustees

The following trustees have held office since 1 January 2016:

Mr Ian Cutler
Mr Malcolm Rogers
Mr Ivor Gomm
Mr Ian Burrus
Mr Ian Hines
Mr James Douglas
Mr Aidan Scahill

Statement of trustees' responsibilities

Charity and company law require the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) which give a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements the directors are required to:

- select suitable accounting practices and apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business;
- observe the methods and principles of the Charities Statement of Recommended Practice; and
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Charities Law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to the independent examiner

Each of the persons who are trustees at the time when this trustees' report is approved has confirmed that:

- so far as that trustee is aware, there is no relevant audit information of which the independent examiner is unaware; and
- the trustee has taken all the steps that ought to have been taken as a trustee in order to be aware of any relevant audit information and to establish that the independent examiner is aware of that information.

This report was approved by the trustees on 7th July 2017 and signed on their behalf by:

Mr Edward Allen
District Chairman

Roll of Honour – West Herts 2016-17

CHIEF SCOUT BRONZE AWARD (Beavers)

Berkhamsted	Tring	Potten End
Toby Amiot	Owen Abslom	Iris Bridson
Tilly Armstrong	Amaka Antuanya	
Theo Britton	Charlie Beck	Ridgeway
Daniel Hyland	Lisa Chard	Rex Evans
Hannah Stout	William Grace	Toby Lake
	Sophie Josefsburg	
	Bibi Hart	
	Joshua Miller	
	George Stanley	

CHIEF SCOUT SILVER AWARD (Cubs)

Berkhamsted	Tring
George Stout	Ryan Dyson
	Dylan Folry
Potten End	Dylan Green
Daniel Guile	James Leahy
Magnus Gravell	Marco Nocera
Thomas King	Tabitha Parrett
Grace Kennedy	Radhika Patel
Auberon King	Archie Phillips
Oliver Main	Bryn Pritchard
Luke Meehan	Nathan Townsend
William Seldon	
Wilstone & Long Marston	
Stanley Scott	
Jake Otley	
Finlay McLennan	

CHIEF SCOUT GOLD AWARD (Scouts)

Northchurch	Wilstone & Long Marston
Tom Walker	Eddie Sartin
	Callum Bullock
Potten End	Harrison Bullock
Laura Geere	Finlay Miles
	Isabelle Sansom
	Erren Candoza
	Emma Baker
	Tilly Glavin

DUKE OF EDINBURGH BRONZE AWARD (Explorers)

Jamie Lea
Eleanor Terrett
Rohan Williams
Tom Walker

DUKE OF EDINBURGH GOLD (Explorers)

Manon Burbidge

CONTACT DETAILS FOR THE SCOUT GROUPS IN THE WEST HERTS SCOUT DISTRICT

<u>Group</u>	<u>Group Scout Leader</u>	<u>Contact</u>
Berkhamsted	Geoff Halls	01442 878176
Gossoms End	Darren Lavin	07432 530491
Little Gaddesden	Russell Green	01442 843151
Northchurch	James Foskett	01494 765428
Potten End	Richard Gann	01442 875834
Ridgeway	Aidan Scahill	01296 660716
Tring	Richard Lea	07825 329796
Wilstone & Long Marston	Jane Dawson	01442 827410

<u>Explorer Unit</u>	<u>Leader</u>	<u>Contact</u>
Crong	Nick Brown	07976 113123
Icknield	Paul Terrett	01442 891700
Oddy	Zoogi Rogers	07762 520358
Thunderdell	Simon Hubbard	01442 875583

West Herts Network (WHeNU)

Network Commissioner	Jamie Douglas	01442 382548
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Scout Active Support

District Coordinator	Ann Seward	01442 825559
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For further information about Scouting in West Herts please contact any of the above, or the District Commissioner

By email on: dc.westherts@hertfordshirescouts.org.uk

West Herts District website: www.westherts.scoutsonline.co.uk

WEST HERTS DISTRICT SCOUT COUNCIL				
TREASURER'S REPORT				
CURRENT CASH BALANCES				
	Balance as at 31/03/16	Net Cash Movement	Balance as at 31/03/17	
CAF ACCOUNTS				
District Council				
Main	5,935	6,550	12,485	
Savings	1,506	-493	1,013	
Badges	528	504	1,032	
Lochearnhead	2,425	190	2,615	
Expeditions	10	-10	0	A/C Closed
Marine	1,660	-253	1,407	
Total Council	12,064	6,488	18,552	
ESUs and Network				
Akeman	3,417	-3,417	0	A/C Closed
Crong	4,121	-100	4,021	
Icknield	2,512	98	2,610	
Oddy	2,647	-956	1,691	
Thunderdell		2,638	2,638	
Triple V	52	-52	0	A/C Closed
Network	88	-88	0	A/C Closed
Total ESUs & Network	12,837	-1,877	10,960	
Total CAF Accounts	24,901	4,611	29,512	
SAVINGS ACCOUNTS				
Lloyds Current	1	0	1	
Lloyds Term Deposits	34,377	212	34,589	
Scout Savings	7,490	40	7,530	
GRAND TOTALS	66,769	4,863	71,632	
LLOYDS BANK TERM DEPOSITS as at 06/02/17				
	TD1	TD2	TD3	Totals
Start Date	13/09/2016	16/12/2016	11/01/2017	
End Date	13/09/2017	18/09/2017	01/01/2018	
Deposit	11,263	12,533	10,793	34,589